

Upper Saxondale Parish Council

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13th September 2023

Meeting Notice to the Public

A meeting of the Parish Council is to be held in the Upper Saxondale **Village Hall on Monday 18th September 2023 at 7pm** and members of the public are invited to attend and listen to the proceeding. In the interests of transparency, the Council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the Council.

Anne Daly

Clerk to Upper Saxondale Parish Council.

Agenda

22. Apologies for Absence.
23. Declarations of Interest.
24. Chairman's Announcements.
25. To approve the Minutes of the Parish Council Meeting held 17 July 2023.
26. Clerk's Report on Previous Minutes and Matters Arising.
27. Open Session for Members of the Public to Raise Relevant Matters.
28. Borough and County Councillor Reports.
29. Planning – to discuss and make comment on the following planning application.
 - a. 23/01605/Ful – Change of use of former Chapel to hall or meeting place for the principal use of the local community – Catalyst Church, Westminster Drive, Upper Saxondale
30. Finance
 - a. To discuss and agree on the appointment of External Auditor for the 23/24 Financial year.
 - b. To agree the appointment of Rachel Popplewell as internal auditor for the 23/24 financial year.
 - c. To agree the September accounts for payments.
31. To agree terms of reference and receive updates for the Communications, Tennis, Events and FUSCA Working Groups.
32. To discuss Village Hall Management.
33. To approve the quote of £356 to replace the Village Hall heaters
34. To agree payment of registration fee to Information Commissioner's Office at a cost of £40.
35. To discuss and approve the Publication Scheme.
36. To discuss and approve Standing Orders.
37. To discuss and approve Financial Regulations
38. To discuss and approve the Data Protection policy.
39. To discuss and approve the Complaints Procedure.
40. To discuss and approve the format of the Risk Management Template.
41. To discuss if the PC wish to partake in the NCC Winter Maintenance Scheme.
42. To discuss if the PC wish to take part in the Rushcliffe Borough Council Community Tree Scheme.
43. To discuss if the Parish wish to hold an event for D Day 80 – 6th June 2024.
44. To discuss registration of the Community Defibrillator.
45. To discuss setting up of a Neighbour Hood Watch Scheme.

46. To discuss membership of Nottinghamshire Police Rushcliffe South Cluster Group.
47. To discuss ownership of small pockets of land.
48. Land/Assets Transfer Update
49. To agree the appointment of Actons as solicitors dealing with the land transfers.
50. To agree to Councillor Storey being the main point of contact for DWH on matters approved by the Council.
51. To approve in retrospect to contact the Scouts and DWH re planning application for change of use of the Church.
52. Streetwise Quote for maintenance work on the Playpark.
53. USRACIC Report.
54. Correspondence
55. USPC Councillor Reports
56. To discuss items for next agenda

The Chairman to move that Press and Public be excluded from the meeting during consideration of Item 55 on the grounds that it involves the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admission of Meeting Act 1960.

57. Staff Matters – to agree the Contract of Employment for the Clerk.
58. Date of Next Meeting