

# Upper Saxondale Parish Council

W: [www.uppersaxondale.com](http://www.uppersaxondale.com)

E: [parishclerk@uppersaxondale.com](mailto:parishclerk@uppersaxondale.com)

---

## Minutes of the Parish Council Meeting Monday 4<sup>th</sup> March 2024 Upper Saxondale Village Hall, 7pm

### **Present:**

Cllr Kim Kupfer  
Cllr Iris Morgan  
Cllr Georgia Moore  
Cllr Cathy Ridge  
Cllr Ian Storey

### **Also Present:**

Borough Cllr Debbie Solomon, County Cllr Roger Upton, 6 Members of the Public and the Clerk Anne Daly

---

**The Chairman welcomed everyone and opened the meeting at 7.00pm.**

### **139. Apologies for Absence.**

There were no apologies for absence.

### **140. Declarations of Interest.**

There were no declarations of interest.

### **141. To determine which items on the agenda, if any, require the exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.**

There were none.

### **142. Chairman's Announcements.**

The Chairman thanked Chris Terry for his work on the grounds and Dilly Warman for collecting poo bags from the woodland.

The recent grant bid had been unsuccessful.

The Scouts were not going ahead with the purchase of the Church.

Reminded the public they could only speak in the Public Session.

### **143. To approve the Minutes of the Parish Council Meetings held 5<sup>th</sup> February 2024.**

It was RESOLVED to approve the Minutes of the Parish Council Meetings held on 5<sup>th</sup> February 2024.

### **144. Clerk's Report on Previous Minutes and Matters Arising.**

The Clerk had nothing to report.

**145. Borough and County Councillor Reports.**

County Cllr Upton provided an update on the following:

- Cedar Lodge Traveller site.
- Work on A52.
- Flooding in Radcliffe on Trent.

**146. Open Session for Members of the Public to Raise Relevant Matters.**

The following items were raised:

- Thanks to PC for arranging for shrubbery at top of Saxondale Drive to be cut back.
- Details provided of planning application for 1 Mayfair Drive.
- Cherry Trees require cutting back.
- Pictures.
- Noticeboard – area in front of them getting soggy/muddy.

**147. Planning – to discuss the following planning application.**

- a. 24/00145/FUL - Relocation of 2 No. existing external units from side elevation to rear elevation and installation of 1no. new external unit installed to side elevation. Includes associated services for internal air conditioning. (Part Retrospective) - 1 Mayfair Upper Saxondale Nottinghamshire NG12 2NP.**

The Council had no objection.

**148. Finance.**

- a. To agree the March accounts for payments.**

It was RESOLVED to approve the following accounts for payment:

- Cyan – New bench - £460
- Roffestoft – Computer anti-virus - £34.99
- Playsafety Ltd - £312.00
- LRALC – Cllr Training - £50.00
- LRALC – Chairmans Training - £50.00
- Anne Daly – March salary - £288.49
- HMRC – November & December - £72.20

- b. To discuss and agree to increasing the cover with Zurich Insurance to cover the assets to be handed over from USRACIC.**

It was RESOLVED to agree to increasing the cover with Zurich for the assets to be transferred from USRACIC up to a value of £1500.

- c. To discuss and agree to the holding and management of the Open Garden funds.**

It was RESOLVED to agree to hold and manage the Open Garden funds.

**149. Land and Transfers.**

- a. To receive an update on the small pockets of land.**

Trees being felled due to disease on Westminster. Agreed to contact residents who may own other trees in this area. Also area on Chelsea Mews.

- b. To receive an update on the transfer of land from USRA and DWH.**

Currently waiting for an DWH re transfer of land, USRA waiting for the period of notice to expire.

- c. To discuss and agree to authorise execution of the deed transferring USRACIC land at Upper Saxondale to USPC, subject to existing covenants and overage provisions and including a standard indemnity to USRACIC.**

It was RESOLVED to agree to authorise execution of the deed transferring USRACIC to USPC, subject to existing covenants and overage provisions and including a standard indemnity to USRACIC.

**150. Village Hall and Working Groups.**

- a. To discuss and agree the Terms of Reference for the Tennis Working Group.**

It was RESOLVED to agree the Terms of Reference for the Tennis Working Group.

- b. To receive updates for the Communications, Tennis, Events and FoUSCA Working Groups.**

- Comms – website accessibility, communications for Annual Meeting, Newsletter, Friends of Upper Saxondale Conservation Group.
- Events – a list of events had been circulated.
- USCA – input to Bio-Diversity Plan, coppicing and cutting back of apple and pear trees.

- c. To discuss and agree to approve the events detailed in the Events Group minutes of 10<sup>th</sup> February 2024.**

It was RESOLVED to approve the events as circulated in the Events Group minutes of 10<sup>th</sup> February.

- d. To receive an update on the village hall.**

Heating system now updated. Dishwasher not working. Old container needs removing once it has dried up.

**151. To discuss and agree to the use of a consultant to provide ad-hoc support for the website and to ensure it complies with the Public Sector Bodies (Website and Mobiles Applications) (No 2) Accessibility Regulations 2018. Cost ad hoc £35 per hour – accessibility work - £150.**

It was RESOLVED to use a consultant to provide ad-hoc support for the website and to ensure accessibility compliance.

**152. To discuss and agree actions relating to the recent ROSPA Play Safety Team inspection of the playground equipment.**

It was RESOLVED to obtain prices for repair and also replacement of the play equipment and to look at possible alternative companies to do the regular inspections.

**153. To discuss and approve the purchase of a new noticeboard for entrance to the Village Hall at a cost of up to £2500.**

It was RESOLVED to look at different styles and discuss next month.

**154. To discuss and agree to sending out a Parish Council newsletter.**

It was RESOLVED to defer this until towards the end of the year.

**155. To discuss and agree the Councils Biodiversity Plan under the Environment Act 2021.**

It was RESOLVED to approve the Councils Biodiversity Plan.

**156. To receive an update on the Woodland walk, wildflower meadow and orchard and to discuss implementation of a management plan.**

It was RESOLVED to adopt the circulated management plan. It was noted the soft fruit area required work.

**157. To agree any necessary actions relating to the future of the US Chapel building.**

It was RESOLVED to contact the Rock Church over future plans for the US Chapel Building.

**158. USRACIC Report.**

Nothing to report.

**159. USPC Councillor Reports**

Nothing to report.

**160. To discuss items for next agenda**

Items already detailed in this meeting.

**161. Date of Next Meeting.**

Next meeting to be held on 29<sup>th</sup> April.

**The Chairman thanked all for attending and closed the meeting at 9.01pm.**